



ISO 9001:2008 CERTIFIED

WATER SECTOR TRUST FUND

Up-scaling Basic Sanitation for the Urban Poor (UBSUP)

Project Implementation Workshop for WSPs

What if there are no projectors or beamers to facilitate presentations?

ACTIVITY:

This activity can be done in case there are no powerpoint presentations to be projected or if there is no projector/beamer.

Required documents (to be given to the participants as handouts):

1. The Project Task Team and the Detailed Project Work Plan
2. Example of the Detailed Project Work Plan
3. All presentations for each sanitation component (social, technical and financial)

Task 1: Distribute the handouts

1. Distribute the handouts during each presentation
2. Ensure that each participant gets a copy

Task 2: Make the presentation interactive

1. Encourage the participants to ask and answer questions
2. Prompt discussions that will require the participants response

Task 3: Follow-up on presentations

1. Offer to send the presentations to the participants via e-mail
2. Propose any additions that could make the presentation clearer and better.